

Tynemouth Station Book Fair - Terms and Conditions 2027

These terms and conditions form a contract between Tynemouth Station Book Fair c/o North Tyneside Art Studio Limited (NTAS), Unit 43 Newcastle Quays Retail Park, North Shields, NE29 6DW (“we” or “us” or “TSBF”) and the stallholder (“you” or “Stallholder”) exhibiting at the Tynemouth Station Book Fair. No variations of these terms and conditions shall be permitted unless agreed by TSBF in writing.

Definitions

“Book Fair” – means the book fair held by TSBF at various times throughout the year at the Tynemouth Metro Station.

“Booking” – Confirmation by TSBF in writing or by phone that you will be allocated a Pitch at an upcoming fair.

“NTAS” - North Tyneside Art Studio Limited by Guarantee: 3266699 Registered Charity: 1059103

“Pitch” – the area(s) allocated to each Stallholder by TSBF.

“Stallholder” - Individual or organisation who applies for a Pitch at all or any instance of the Book Fair.

Interpretation

The headings in these Terms and Conditions are for convenience only and do not affect their interpretation.

Words imparting the singular number shall include the plural and vice-versa unless otherwise specified.

Acceptance

You are deemed to have accepted these Terms and Conditions once TSBF have notified you that they have accepted your booking.

Stall Cost & Payments

All stall payments will be collected in cash on the day of the fair unless you have block booked and pre-paid. Payment collection will occur just before the start of the fair. Exact change is preferred.

A single stall, approx. 10ft (3m) frontage, is £35 per fair, this includes hire of one table, approx. 6ft by 2.5ft (1.82m x 0.76m). Additional tables are an extra £5 per table and are available on a first come first served basis. Double stalls are available for £70.

Block Booking

Block booking for 3 to 4 fairs runs from the Tuesday following the October fair and ends on 31st January of the following year. Invoices will be issued by the North Tyneside Art Studio and sent out by the TSBF team, in the following February.

A limited number of stalls will be available for block booking. Once this limit is reached, stalls must be booked for each fair individually. This provides the fairest option for the Book Fair, for the stallholders, and provides the public with a variety of different book and book-related stall types for each book fair.

TYNEMOUTH STATION BOOK FAIR



Individual Fairs

Booking for individual fairs in 2027 opens as follows:

Book Fair Dates – 2027

Sunday 25th April
Sunday 27th June
Sunday 15th August
Sunday 03rd October

Bookings Open – 2027

Tuesday 2nd March
Tuesday 27th April
Tuesday 29th June
Tuesday 17th August

Pitch Assignment and Fair Layout

Whilst we always try to take into account Stallholders' wishes when assigning Pitch positions, it may not always be possible for you to have your preferred stall due to the fluctuating number of Stallholders at each fair, and we appreciate your understanding on this matter. We will send out stall numbers in advance of each fair by email and we reserve the right to alter stall positions as necessary.

Pitches are allocated on a first come, first served basis with a focus on careful curation of antiquarian and second hand-book sellers. The Book Fair will aim for a variety including a number of pitches for authors and other book-related stalls. If all Pitches have been allocated, we will then operate a wait list and may offer half-Pitches on a discretionary basis. The Book Fair reserves the right to change the allocation policy at any time to provide the best offering to visitors. The decision of the Book Fair is final.

Stall space cannot be sub-let.

Pitch, Set Up, and Break Down

Arrival/Set up – Please arrive between 8 am and 08.45 am to set up your stall. Note that you are not allowed access to the station and the private access road before 8 am. This is a condition of our license to hold book fairs at the station. Your stall must be setup and ready to trade by 9.00am when the Book Fair officially starts. There will be helpers in green high vis jackets if you need help carrying boxes from your vehicle. If possible, please bring your own helpers to set up and break down your Pitch.

Departure/Break down – Please do not start to pack up until 3.30 pm when the fair finishes, as it spoils it for other stallholders and afternoon customers if half the stalls have gone before the advertised closing time. Once the fair has closed, helpers will be available again if needed. We ask that you pack up promptly, as we can only leave once the station is totally empty.

Breaks – If you need to take a break away from your stall during opening hours, please ask a neighbouring Stallholder to keep an eye on your stall. This ensures that customers visiting your stall are always able to find someone to pay for any books.

Access to Metro operational areas must be kept free at all times.

Goods

TSBF is open to anyone who wishes to sell antiquarian and second-hand books, postcards, maps and printed ephemera and where space permits, authors self-promoting and those selling their own printed materials (e.g. self published zines, book binding and associated materials). As such, we require that a minimum of 80% of the

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Newcastle Quays Retail Park, North Shields, NE29 6DW

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goods you are selling are comprised of these items. If you do not meet these standards TSBF reserves the right to remove goods from your display, refuse you future bookings or, in extreme cases or repeated contraventions, ask you to leave the Book Fair. You will not be refunded in the event TSBF asks you to leave the Book Fair.

This does not prohibit use of signs or posters to advertise your business or organisation provided these are of a reasonable size and do not extend outside the footprint of your Pitch. Note that nailing or fixing to the floors or walls is prohibited. All goods must be of saleable quality, legal and fit for purpose. No counterfeit, stolen or goods prohibited under law are to be displayed or sold.

Good Neighbour Policy

TSBF wants to continue to foster the good neighbour practices seen at the Book Fair, with many Stallholders helping each other out throughout fair days.

Stallholders should not behave in such a way as to cause annoyance or interference with any other Stallholder's stand. This can include, but is not limited to, loud noises or music, flashing lights, unpleasant or objectionable behaviour, blocking spaces between stands or acting in a way that causes customers to avoid your stall and those around you.

Any actions which result in complaints from other Stallholders, customers, Tynemouth Market staff or Tyne and Wear Metro staff will be considered serious and we reserve the right to take any action to ensure compliance, including asking you to leave the fair immediately with no refund and/or banning you from future Book Fairs.

If anyone wishes to raise a complaint, please contact us using the contact details in the footer.

Cancellation

By Stallholder

If you need to cancel a Pitch, please do so by contacting us using the details in the footer.

Costs associated with cancellation:

Cancellation any time, up to 2 weeks prior to the fair date – Free.

Cancellation within 2 weeks of the fair date, up to 5pm the day before a Book Fair – 50% Pitch cost.

Cancellation after 5pm the day before a Book Fair, or no-shows on the day – 100% Pitch cost.

TSBF may waive a cancellation fee in the event of a true emergency. These charges are in respect of the administrative costs and likelihood that we will be able to find a replacement for your stall. You will be invoiced post-Book Fair and will need to transfer money directly to North Tyneside Art Studio as per the details on the invoice.

By TSBF:

Occasionally, due to events beyond TSBFs control (including but not limited to, extreme weather, public health emergencies and pandemics) we may need to cancel one or more Book Fairs. In this event, we will take reasonable steps to inform all Stallholders by email, phone or via notice on our website and social media pages.

Any Stallholders who have pre-paid for their Pitch and have not otherwise let us know they will not be attending, will be refunded for any Book Fair which TSBF cancels.

A decision to cancel will not be taken lightly, however the safety of Stallholders and the general public is paramount.

Indemnity Insurance

TSBF has its own public liability insurance, which does not cover individual Stallholder's liability. All Traders must have their own Public liability insurance to trade at the market, and must be available for viewing at any time.

Health & Safety

Stallholders will take reasonable care not to create trip hazards or cause situations which may lead to injury of themselves or any third party. Stallholders must abide by all national fire and health and safety laws and regulations, including the regulations of Tynemouth Metro Station.

Stallholders will also abide by any instructions given by TSBF, Tyne and Wear Metro staff, Tynemouth Station Market staff or the Emergency Services regarding health and safety.

Stallholder breach

In the event of breach of any of these terms and conditions by a Stallholder, TSBF reserves the right to take all and any action necessary to remedy the situation, including but not limited to, asking the Stallholder to immediately leave the Book Fair with no refund and/or permanent exclusion from all future Book Fairs.

Law and Jurisdiction

These Terms and Conditions shall be governed by and interpreted according to the law of England and Wales and all disputes arising under the Terms and Conditions (including non-contractual disputes or claims) shall be subject to the exclusive jurisdiction of the English and Welsh courts.

Entire Agreement

These terms and conditions, together with the FAQ document available at <https://www.tynemouthstationbookfair.co.uk> make up the entire agreement between TSBF and Stallholders.